



**Calvary Catholic Cemetery
Job Announcement**

Posting Date: January 12, 2021

Application Deadline: Until Filled

Position: Heavy Equipment Operator	FLSA Status: Non-Exempt
Minimum Requirements: High school diploma or equivalent required. Completion of safety training preferred. At least one year experience operating the heavy equipment listed in the essential duties. Knowledge of proper operation of heavy equipment as well as safety standards. Physical ability to lift 50+ pounds. Must be able to operate equipment on a fulltime basis.	
Start Date: Immediate	Location: Calvary Catholic Cemetery
Position Status: Full-Time, 40 hours per week	Work Schedule: Five-day workweek, with weekend work as needed

Position Summary:

Work is outdoors preparing burial sites and leveling land within the cemetery boundaries. Works closely with Foreman and Grounds crew.

Essential Duties, Functions and Responsibilities: (complete position description available at HR Office)

- Operating heavy equipment such as a back-hoe, mini-excavator and Skid Steer loader as directed by Foreman in order to prepare burial sites and maintain cemetery land in a level condition
- Inspecting, cleaning, lubricating and refilling equipment
- Follow all safety procedures while operating equipment
- Communicate with foreman regarding repairs needed or issues with the equipment

Additional Requirements- Skills, Certifications, and Licenses:

- Must have a valid Texas Driver License, evidence of state required vehicle insurance and transportation.

Resumes are Not Accepted. Employment Application is required for consideration.

For Employment Application, visit www.dioceseoflaredo.org

For additional information, please contact:

Office of Human Resources

Diocese of Laredo

1901 Corpus Christi St.

Laredo, Texas 78043

(956) 727-2140

Benefits include shared cost medical and dental, plus retirement and life insurance, upon completion of eligibility period. Paid vacation leave, personal days and sick leave, upon completion of eligibility period. Paid Holidays and Holy Days, as designated by employer. Unique opportunities to participate in staff spiritual retreats, Catholic Mass and prayer. Join a team of individuals dedicated to providing service in a faith-filled work environment that promotes faithfulness, respect, joy and unity.

Apply today.

We are the Diocese of Laredo!