



# Diocese of Laredo Job Announcement

Posting Date: September 03, 2024

Application Deadline: September 10, 2024

<b>Position:</b> Director of Youth and Young Adult Ministry		<b>FLSA Status:</b> Exempt	
<b>Minimum Requirements:</b> A Bachelor’s degree, preferred. Experience in youth and young adult ministry or an area closely related to that field. Experience in Ministry is highly desired. Must be in full communion with the Roman Catholic Church. Must have a clear understanding of the Roman Catholic Church and the hierarchical order, demonstrating deference to the Bishop and respect for the priests.			
<b>Start Date:</b> Immediate		<b>Location:</b> Pastoral Center	
<b>Position Status:</b> Full-Time (40 hours)		<b>Work Schedule:</b> Mon-Fri., frequent evening and weekend work	

### Position Summary:

The Director of Youth and Young Adult Ministry is responsible for planning and directing faith formation for youth and young adults in the Diocese of Laredo. Establishes goals and objectives with measurable outcomes, organizes events and designs special activities which draw the youth and young adults to a closer and personal encounter with Christ. Creates a Calendar of Events. Works closely with and in collaboration with all priests in the diocese. Provides leadership formation for Parish Youth Ministers. Assesses the needs of diocesan youth and young adults, including College Campus Ministry.

### Essential Duties, Functions and Responsibilities: (complete job description available at the HR Office)

- Provides leadership formation and directs the overall training component of Youth Ministers.
- Responsible for setting youth and young adult ministry goals and models of effective ministry.
- Coordinate and supervise diocesan conferences for youth, Middle, High School and Young Adults.
- Coordinate and supervise World Youth Day events.
- Promote and supervise activities for youth and young adult faith formation.
- Undertakes activities which promote youth ministry and young adult faith development.
- Promote, offer and supervise youth faith formation in the diocesan parishes.
- Coordinate diocesan events that promote youth and young adult evangelization and faith formation.
- Ensures compliance with Safe Environment policies related to youth and young adult Ministry.

### Additional Skills, Certifications or Licenses:

- Maintain a valid Texas Driver License, evidence of state required vehicle insurance and reliable transportation.
- Proficiency with computer and office equipment.
- Must be able to work with a variety of groups, people and organizations effectively. Knowledge of professional relationships with youth and young adults in regard to boundaries and working with youth/young adults of varying ages. Must have group facilitation skills.

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**Resumes are Not Accepted. Employment Application is required for consideration.**

For Employment Application, visit [www.dioceseoflaredo.org](http://www.dioceseoflaredo.org)

For additional information, please contact:

Office of Human Resources  
Diocese of Laredo  
1901 Corpus Christi St.-Laredo  
Texas 78043-(956) 727-2140

Benefits include shared cost medical and dental, plus retirement and life insurance, upon completion of eligibility period. Paid vacation leave, personal days and sick leave, upon completion of eligibility period. Paid Holidays and Holy Days, as designated by employer. Unique opportunities to participate in staff spiritual retreats, Catholic Mass and prayer. Join a team of individuals dedicated to providing service in a faith-filled work environment that promotes faithfulness, respect, joy and unity. Apply today.

***We are the Diocese of Laredo!***

**The diocese reserves the right to revise, rescind or extend this job announcement**