# Diocese of Laredo Chancery Office Audited Financial Statements For the Fiscal Year Ended June 30, 2021



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Aaron Canales, CPA
Juan José Garza, CPA
† J. Clayton Baum, CPA
Guadalupe Garcia-Wright, CPA

#### INDEPENDENT AUDITOR'S REPORT

To the Most Reverend James A. Tamayo Bishop of Laredo Diocese of Laredo Chancery Office

#### Opinion

We have audited the accompanying financial statements of Diocese of Laredo Chancery Office (a nonprofit organization), which comprise the statement of financial position as of June 30, 2021, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position Diocese of Laredo Chancery Office as of June 30, 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Diocese of Laredo Chancery Office and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to out audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

# Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Diocese of Laredo Chancery Office's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether he financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue as auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually of in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

Canala , Darga & Baum, PLLC

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risk of material misstatement of the financial statements, whether due to fraud or error. and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Diocese of Laredo Chancery Office's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Diocese of Laredo Chancery Office's ability to continue as a going concern for a reasonable period of time.

We are required to communicate those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Laredo, Texas March 18, 2022

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# Diocese of Laredo Chancery Office Statement of Financial Position Year Ended June 30, 2021

ASSETS           CURRENT ASSETS           Cash and Cash Equivalents, Designated         704,249           Accounts Receivable         5,976,461           Total Current Assets         9,311,161           PROPERTY AND EQUIPMENT           Land, Buildings & Equipment, net of         2,605,558           Accumulated Depreciation         2,605,558           Net Property and Equipment         2,605,558           OTHER ASSETS           Accrued Interest         4,394           Cher Assets         2,088           Long Term Investments         10,318,924           Long Term Investments, Designated         271,612           Total Other Assets         10,597,018           TOTAL ASSETS           CURRENT LIABILITIES           Accounts Payable         8,652           Accounded Wages Payable         36,778           Deferred Revenues         1,051,460           Due to Others         1,433,043           Total Current Liabilities         2,607,933           NON-CURRENT LIABILITIES           Paycheck Protection Program Loan         431,300           Underfunded Priest Pension Plan         967,931           Total LIABILITIES		2021
Cash and Cash Equivalents         \$ 2,630,451           Cash and Cash Equivalents, Designated         704,249           Accounts Receivable         5,976,461           Total Current Assets         9,311,161           PROPERTY AND EQUIPMENT           Land, Buildings & Equipment, net of         2,605,558           Accumulated Depreciation         2,605,558           Net Property and Equipment         2,605,558           OTHER ASSETS           Accrued Interest         4,394           Other Assets         2,085,558           Long Term Investments         10,318,924           Long Term Investments, Designated         271,612           Total Other Assets         10,597,018           TOTAL ASSETS           CURRENT LIABILITIES           Accounts Payable         36,778           Accounts Payable         36,778           Deferred Revenues         1,051,460           Due to Others         1,433,043           Total Current Liabilities         2,607,933           NON-CURRENT LIABILITIES         431,300           Paycheck Protection Program Loan         431,300           Underfunded Priest Pension Plan         967,931           TOTAL LIABILITIES         4,00	ASSETS	
Cash and Cash Equivalents, Designated         704,249           Accounts Receivable         5,976,461           Total Current Assets         9,311,161           PROPERTY AND EQUIPMENT           Land, Buildings & Equipment, net of         2,605,558           Accurulated Depreciation         2,605,558           Net Property and Equipment         2,605,558           OTHER ASSETS           Accrued Interest         4,394           Other Assets         2,088           Long Term Investments         10,318,924           Long Term Investments, Designated         271,612           Total Other Assets         10,597,018           TOTAL ASSETS           CURRENT LIABILITIES           Accrued Wages Payable         \$6,652           Accrued Wages Payable         36,778           Due to Others         1,051,460           Due to Others         1,433,043           Total Current Liabilities         2,607,933           NON-CURRENT LIABILITIES         431,300           Underfunded Priest Pension Plan         967,931           Total Non-Current Liabilities         1,339,231           TOTAL LIABILITIES         4,007,164           NET ASSETS         18,506,573	CURRENT ASSETS	
Accounts Receivable	Cash and Cash Equivalents	\$ 2,630,451
Total Current Assets   9,311,161	Cash and Cash Equivalents, Designated	704,249
### PROPERTY AND EQUIPMENT Land, Buildings & Equipment, net of Accumulated Depreciation Accumulated Sets Accrued Interest Accumulaterest Accumulaterest Accumulaterest Accumulaterest Accumulaterest Accumulaterest Accounts Payable Accounts Payable Accumulaterest Accounts Payable Accumulaterest Accounts Payable Accumulaterest Accounts Payable Accumulaterest Accounts Payable Accumulaterest Accounts Payable Accounts Payabl		
Land, Buildings & Equipment, net of Accumulated Depreciation Net Property and Equipment         2,605,558           OTHER ASSETS         4,394           Other Assets         2,088           Long Term Investments         10,318,924           Long Term Investments, Designated Total Other Assets         271,612           TOTAL ASSETS         \$ 22,513,737           CURRENT LIABILITIES         \$ 22,513,737           Accounts Payable         \$ 86,652           Accrued Wages Payable         36,778           Deferred Revenues         1,051,460           Due to Others         1,433,043           Total Current Liabilities         2,607,933           NON-CURRENT LIABILITIES           Paycheck Protection Program Loan         431,300           Underfunded Priest Pension Plan         967,931           Total Non-Current Liabilities         1,399,231           TOTAL LIABILITIES         4,007,164           NET ASSETS         Without Donor Restrictions         18,506,573           With Donor Restrictions         -	Total Current Assets	9,311,161
Accumulated Depreciation         2,605,558           Net Property and Equipment         2,605,558           OTHER ASSETS         4,394           Other Assets         2,088           Long Term Investments         10,318,924           Long Term Investments, Designated         271,612           Total Other Assets         10,597,018           TOTAL ASSETS           LIABILITIES AND NET ASSETS           CURRENT LIABILITIES           Accounts Payable         \$86,652           Accrued Wages Payable         36,778           Deferred Revenues         1,051,460           Due to Others         1,433,043           Total Current Liabilities         2,607,933           NON-CURRENT LIABILITIES           Paycheck Protection Program Loan         431,300           Underfunded Priest Pension Plan         967,931           Total Non-Current Liabilities         1,399,231           TOTAL LIABILITIES           NET ASSETS         4,007,164           NET ASSETS         18,506,573           Without Donor Restrictions         -           With Donor Restrictions         -	PROPERTY AND EQUIPMENT	
Net Property and Equipment         2,605,558           OTHER ASSETS         4,394           Accrued Interest         4,394           Other Assets         2,088           Long Term Investments, Designated Total Other Assets         271,612           TOTAL ASSETS         \$ 22,513,737           LIABILITIES AND NET ASSETS           CURRENT LIABILITIES           Accounts Payable         \$ 86,652           Accrued Wages Payable         36,778           Deferred Revenues         1,051,460           Due to Others         1,433,043           Total Current Liabilities         2,607,933           NON-CURRENT LIABILITIES         431,300           Underfunded Priest Pension Plan         967,931           Total Non-Current Liabilities         1,339,231           TOTAL LIABILITIES         4,007,164           NET ASSETS         Without Donor Restrictions         18,506,573           With Donor Restrictions         -           With Donor Restrictions         -	Land, Buildings & Equipment, net of	
OTHER ASSETS         4,394           Accrued Interest         4,394           Other Assets         2,088           Long Term Investments, Designated         271,612           Total Other Assets         10,597,018           TOTAL ASSETS           LIABILITIES AND NET ASSETS           CURRENT LIABILITIES           Accounts Payable         \$86,652           Accrued Wages Payable         36,778           Deferred Revenues         1,051,460           Due to Others         1,433,043           Total Current Liabilities         2,607,933           NON-CURRENT LIABILITIES           Paycheck Protection Program Loan         431,300           Underfunded Priest Pension Plan         967,931           Total Non-Current Liabilities         1,399,231           TOTAL LIABILITIES           NET ASSETS         4,007,164           NET ASSETS         Without Donor Restrictions         18,506,573           With Donor Restrictions         -	Accumulated Depreciation	2,605,558
Accrued Interest         4,394           Other Assets         2,088           Long Term Investments, Designated         271,612           Total Other Assets         10,597,018           TOTAL ASSETS           LIABILITIES AND NET ASSETS           CURRENT LIABILITIES           Accounts Payable         \$ 86,652           Accrued Wages Payable         36,778           Deferred Revenues         1,051,460           Due to Others         1,433,043           Total Current Liabilities         2,607,933           NON-CURRENT LIABILITIES           Paycheck Protection Program Loan         431,300           Underfunded Priest Pension Plan         967,931           Total Non-Current Liabilities         1,399,231           TOTAL LIABILITIES           NET ASSETS         4,007,164           NET ASSETS         Without Donor Restrictions         18,506,573           With Donor Restrictions         -	Net Property and Equipment	2,605,558
Accrued Interest         4,394           Other Assets         2,088           Long Term Investments, Designated         271,612           Total Other Assets         10,597,018           TOTAL ASSETS           LIABILITIES AND NET ASSETS           CURRENT LIABILITIES           Accounts Payable         \$ 86,652           Accrued Wages Payable         36,778           Deferred Revenues         1,051,460           Due to Others         1,433,043           Total Current Liabilities         2,607,933           NON-CURRENT LIABILITIES           Paycheck Protection Program Loan         431,300           Underfunded Priest Pension Plan         967,931           Total Non-Current Liabilities         1,399,231           TOTAL LIABILITIES           NET ASSETS         4,007,164           NET ASSETS         Without Donor Restrictions         18,506,573           With Donor Restrictions         -	OTHER ASSETS	
Other Assets         2,088           Long Term Investments         10,318,924           Long Term Investments, Designated         271,612           Total Other Assets         10,597,018           TOTAL ASSETS           CURRENT LIABILITIES           Accounts Payable         \$ 86,652           Accrued Wages Payable         36,778           Deferred Revenues         1,051,460           Due to Others         1,433,043           Total Current Liabilities         2,607,933           NON-CURRENT LIABILITIES         907,931           Paycheck Protection Program Loan         431,300           Underfunded Priest Pension Plan         967,931           Total Non-Current Liabilities         1,399,231           TOTAL LIABILITIES           NET ASSETS         4,007,164           NET ASSETS         Without Donor Restrictions         18,506,573           With Donor Restrictions         -		4.394
Long Term Investments         10,318,924           Long Term Investments, Designated         271,612           Total Other Assets         10,597,018           TOTAL ASSETS           LIABILITIES AND NET ASSETS           CURRENT LIABILITIES           Accounts Payable         \$ 86,652           Accrued Wages Payable         36,778           Deferred Revenues         1,051,460           Due to Others         1,433,043           Total Current Liabilities         2,607,933           NON-CURRENT LIABILITIES           Paycheck Protection Program Loan         431,300           Underfunded Priest Pension Plan         967,931           Total Non-Current Liabilities         1,399,231           TOTAL LIABILITIES           NET ASSETS         4,007,164           NET ASSETS         Without Donor Restrictions         18,506,573           With Donor Restrictions         -		•
Long Term Investments, Designated Total Other Assets         271,612           TOTAL ASSETS         \$ 22,513,737           LIABILITIES AND NET ASSETS           CURRENT LIABILITIES           Accounts Payable         \$ 86,652           Accrued Wages Payable         36,778           Deferred Revenues         1,051,460           Due to Others         1,433,043           Total Current Liabilities         2,607,933           NON-CURRENT LIABILITIES         Paycheck Protection Program Loan         431,300           Underfunded Priest Pension Plan         967,931           Total Non-Current Liabilities         1,399,231           TOTAL LIABILITIES           NET ASSETS         Without Donor Restrictions         4,007,164           NET ASSETS         Without Donor Restrictions         18,506,573           With Donor Restrictions         -	Long Term Investments	· ·
TOTAL ASSETS           LIABILITIES AND NET ASSETS           CURRENT LIABILITIES           Accounts Payable         \$ 86,652           Accrued Wages Payable         36,778           Deferred Revenues         1,051,460           Due to Others         1,433,043           Total Current Liabilities         2,607,933           NON-CURRENT LIABILITIES         Paycheck Protection Program Loan         431,300           Underfunded Priest Pension Plan         967,931           Total Non-Current Liabilities         1,399,231           TOTAL LIABILITIES         4,007,164           NET ASSETS         Without Donor Restrictions         18,506,573           With Donor Restrictions         -	Long Term Investments, Designated	
LIABILITIES AND NET ASSETS           CURRENT LIABILITIES           Accounts Payable         \$86,652           Accrued Wages Payable         36,778           Deferred Revenues         1,051,460           Due to Others         1,433,043           Total Current Liabilities         2,607,933           NON-CURRENT LIABILITIES         431,300           Paycheck Protection Program Loan         431,300           Underfunded Priest Pension Plan         967,931           Total Non-Current Liabilities         1,399,231           TOTAL LIABILITIES         4,007,164           NET ASSETS         Without Donor Restrictions         18,506,573           With Donor Restrictions         -	Total Other Assets	10,597,018
CURRENT LIABILITIES         Accounts Payable       \$ 86,652         Accrued Wages Payable       36,778         Deferred Revenues       1,051,460         Due to Others       1,433,043         Total Current Liabilities       2,607,933         NON-CURRENT LIABILITIES       Paycheck Protection Program Loan         Underfunded Priest Pension Plan       967,931         Total Non-Current Liabilities       1,399,231         TOTAL LIABILITIES       4,007,164         NET ASSETS       Without Donor Restrictions       18,506,573         With Donor Restrictions       -	TOTAL ASSETS	\$ 22,513,737
Accounts Payable       \$86,652         Accrued Wages Payable       36,778         Deferred Revenues       1,051,460         Due to Others       1,433,043         Total Current Liabilities       2,607,933         NON-CURRENT LIABILITIES         Paycheck Protection Program Loan       431,300         Underfunded Priest Pension Plan       967,931         Total Non-Current Liabilities       1,399,231         TOTAL LIABILITIES         NET ASSETS       4,007,164         NET ASSETS       318,506,573         With Donor Restrictions       18,506,573         With Donor Restrictions       -	LIABILITIES AND NET ASSETS	
Accounts Payable       \$86,652         Accrued Wages Payable       36,778         Deferred Revenues       1,051,460         Due to Others       1,433,043         Total Current Liabilities       2,607,933         NON-CURRENT LIABILITIES         Paycheck Protection Program Loan       431,300         Underfunded Priest Pension Plan       967,931         Total Non-Current Liabilities       1,399,231         TOTAL LIABILITIES         Without Donor Restrictions       4,007,164         NET ASSETS       Without Donor Restrictions       18,506,573         With Donor Restrictions       -	CURRENT LIABILITIES	
Accrued Wages Payable       36,778         Deferred Revenues       1,051,460         Due to Others       1,433,043         Total Current Liabilities       2,607,933         NON-CURRENT LIABILITIES         Paycheck Protection Program Loan       431,300         Underfunded Priest Pension Plan       967,931         Total Non-Current Liabilities       1,399,231         TOTAL LIABILITIES         Without Donor Restrictions       4,007,164         NET ASSETS       18,506,573         With Donor Restrictions       -		\$ 86,652
Deferred Revenues       1,051,460         Due to Others       1,433,043         Total Current Liabilities       2,607,933         NON-CURRENT LIABILITIES         Paycheck Protection Program Loan       431,300         Underfunded Priest Pension Plan       967,931         Total Non-Current Liabilities       1,399,231         TOTAL LIABILITIES         NET ASSETS       4,007,164         NET ASSETS       18,506,573         With Donor Restrictions       -         With Donor Restrictions       -	· · · · · · · · · · · · · · · · · · ·	
Total Current Liabilities  NON-CURRENT LIABILITIES Paycheck Protection Program Loan Underfunded Priest Pension Plan Total Non-Current Liabilities  TOTAL LIABILITIES  NET ASSETS Without Donor Restrictions With Donor Restrictions  Net Asserts  With Donor Restrictions		1,051,460
NON-CURRENT LIABILITIES Paycheck Protection Program Loan Underfunded Priest Pension Plan Total Non-Current Liabilities  1,399,231  TOTAL LIABILITIES  NET ASSETS Without Donor Restrictions With Donor Restrictions	Due to Others	1,433,043
Paycheck Protection Program Loan Underfunded Priest Pension Plan Total Non-Current Liabilities  TOTAL LIABILITIES  NET ASSETS Without Donor Restrictions With Donor Restrictions  With Donor Restrictions  -  431,300 967,931 1,399,231  4,007,164	Total Current Liabilities	2,607,933
Paycheck Protection Program Loan Underfunded Priest Pension Plan Total Non-Current Liabilities  TOTAL LIABILITIES  NET ASSETS Without Donor Restrictions With Donor Restrictions  With Donor Restrictions  -  431,300 967,931 1,399,231  4,007,164	NON-CURRENT LIABILITIES	
Underfunded Priest Pension Plan Total Non-Current Liabilities  TOTAL LIABILITIES  NET ASSETS Without Donor Restrictions With Donor Restrictions  With Donor Restrictions  -		431,300
TOTAL LIABILITIES  NET ASSETS Without Donor Restrictions With Donor Restrictions -  18,506,573	,	·
NET ASSETS Without Donor Restrictions With Donor Restrictions  18,506,573 -	Total Non-Current Liabilities	1,399,231
Without Donor Restrictions 18,506,573 With Donor Restrictions -	TOTAL LIABILITIES	4,007,164
Without Donor Restrictions 18,506,573 With Donor Restrictions -	NET ASSETS	
With Donor Restrictions -		18,506,573
<b>TOTAL NET ASSETS</b> 18,506,573		
	TOTAL NET ASSETS	18,506,573
TOTAL LIABILITIES AND NET ASSETS \$ 22,513,737	TOTAL LIABILITIES AND NET ASSETS	\$ 22,513,737

# Diocese of Laredo Chancery Office Statement of Activities For the Year Ended June 30, 2021

	Without Donor Restrictions	With Donor Restrictions	2021 Total
Revenues, Gains, and Other Support			
Grant Revenue Diocesan Assessments to Parishes Catholic Sharing Appeal Donations Investment Income Rent Income Other Income PPP Loan Forgiveness Income Net assets released from restrictions: Expiration of time restriction on Grant Revenue	\$ - 879,210 527,360 50,195 241,743 120,000 158,723 431,300	\$ 1,434,061 - - - - - - (1,434,061)	\$ 1,434,061 879,210 527,360 50,195 241,743 120,000 158,723 431,300
Total Support	3,842,592	-	3,842,592
Expenses			
Program Services Supporting Services Management and General	2,296,176 1,288,566	-	2,296,176 1,288,566
Total Expenses	3,584,742		3,584,742
Increase (Decrease) in Net Assets	257,850	-	257,850
Net Assets at Beginning of Year	17,084,205		17,084,205
Unrealized Gain (Loss) Prior Period Adjustment	1,164,518 -	-	1,164,518 -
Net Assets at End of Year	\$ 18,506,573	\$ -	\$ 18,506,573

# Diocese of Laredo Chancery Office Statement of Functional Expenses For the Year Ended June 30, 2021

		Supporting	
	Services		2021
	Program	Management	Total
	Services	and General	Expenses
Advertising	\$ -	\$ 825	\$ 825
Auto expense	1,406	854	2,260
Bank charges	933	1,290	2,223
Chapel expense	7,335	- -	7,335
Computer service and supplies	1,043	1,671	2,714
Contract labor	, -	250	250
Debt forgiven	562,370	-	562,370
Design and content	59,451	-	59,451
Donations	1,363	-	1,363
Educational training materials	4,798	-	4,798
Employee benefits and allowances	, -	6,586	6,586
Grant expenses	508,499	-,	508,499
Medical expenses	4,913	-	4,913
Insurance	132,739	165,007	297,746
Licenses, dues and fees	34,363	40,058	74,421
Meals and entertainment	9,489	-	9,489
Meeting, workshops and retreats	4,326	643	4,969
Miscellaneous	5,500	-	5,500
Office supplies	7,004	_	7,004
Office expense		679	679
Payroll tax	18,356	50,845	69,201
Postage	767	6,411	7,178
Printing	1,372	12,195	13,567
Professional development	221	549	770
Professional fees	2,765	82,336	85,101
Property taxes	2,700	3,973	3,973
Reimbursement CSA		9,037	9,037
Repairs and maintenance	5,715	31,914	37,629
Retirement	13,889	8,705	22,594
Safe environment expense	13,003	2,670	2,670
Salaries	334,837	684,093	1,018,930
Seminarian support	106,172	004,095	106,172
Small equipment	2,370	578	2,948
Special gifts	2,370	370	2,940
•	7,336		7 226
Special projects		-	7,336
Stipends Subsidies	15,398 260,670	-	15,398 260,670
		- 4,474	11,884
Telephone Travel	7,410		
Tuition and books	2,908	1,819	4,727
	163,286	61 045	163,286
Utilities	7,172	61,245	68,417
Total Expenses before Depreciation	2,296,176	1,178,707	3,474,883
Depreciation		109,859	109,859
Total Expenses	\$ 2,296,176	\$ 1,288,566	\$ 3,584,742

# Diocese of Laredo Chancery Office Statement of Cash Flows For the Year Ended June 30, 2021

	2021
Cash Flows From Operating Activities:	
Increase (Decrease) in Net Assets	\$ 1,422,368
Adjustments to Reconcile Increase (Decrease) in Net Assets to Net Cash Provided by Operations:	
(Increase) Decrease in Assets: Accounts Receivable Accrued Interest	(2,037,998) 6,510
Increase (Decrease) in Liabilities: Accounts Payable Accrued Wages Payable Deferred Revenues Due to Others	(109,124) (35,984) 307,195 245,200
Depreciation	109,859
Total Adjustments	(1,514,342)
Net Cash Provided (Used) by Operating Activities	(91,974)
Cash Flows From Investment Activities: Purchase of Investments	1,009,345
Net Cash Provided (Used) by Investing Activities	1,009,345
Net Increase (Decrease) in Cash	917,371
Cash and Cash Equivalents at Beginning of Year	2,417,329
Cash and Cash Equivalents at End of Year	\$ 3,334,700
Cash and Cash Equivalents Cash and Cash Equivalents, Designated	\$ 2,630,451 704,249
Total Cash and Cash Equivalents at End of Year	\$ 3,334,700

## NOTE 1 - NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES

## **Nature of Activities**

On August 9, 2000, the Roman Catholic Diocese of Laredo was created. At that time, all assets of the Diocese of Corpus Christi known as the Western Vicariate was transferred to the new Diocese. The Roman Catholic Diocese of San Antonio also transferred part of its assets to the Roman Catholic Diocese of Laredo as of August 9, 2000.

The Diocese of Laredo Chancery Office (the "Chancery Office") is the administrative entity of the Roman Catholic Diocese of Laredo (the "Diocese"). The Chancery Office provides planning and direction in the administration of pastoral, education, and support services to its parishes and Diocesan institutions. The Chancery Office also provides various supporting services to its parishes and affiliated organizations of the Diocese. In some instances, a nominal fee is charged which helps defray the cost of providing such services. Assessments to parishes are determined annually based on certain financial indicators provided by the parishes.

The assets, liabilities, net assets, and financial activities of the various religious orders, lay social societies, and religious organizations which operate within the Diocese, but which are not fiscally responsible to the Bishop, including parishes and schools, have not been included in the accompanying financial statements.

# **Financial Statement Presentation**

Net assets of the Organization are classified based on existence or absence of donor-imposed restrictions. Net assets are classified as follows:

Net Assets Without Donor Restrictions – Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. The Organization's board may designate assets without restrictions for specific operational purposes from time to time. This class also includes assets previously restricted where restrictions have expired or been met.

Net Assets With Donor Restrictions – Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Earnings related to net assets with donor restrictions will be included in net assets without donor-restrictions unless specifically required to be included in donor restricted net assets by the donor or by applicable state law.

## Liquidity and Availability of Financial Assets

The following reflects the Organization's financial assets as of the balance sheet date, reduced by amounts not available for general use because of designations by the Chancery. Amounts not available include amounts set aside for Chancery designated purposes.

	06/30/2021	
Net Assets Without Donor Restrictions	-	
Undesignated	\$	5,387,366
Designated-Property and Equipment		2,605,559
Designated-Charity Fund		82,426
Designated-Restricted Support		10,431,222
Total Net Assets Without Donor Restrictions	\$	18,506,573

The accompanying financial statements include all accounts maintained by and directly under the administration of the Chancery Office and do not include the accounts of organizations of the Diocese such as parishes, schools, cemeteries, seminaries, nor any other institution owned and operated by religious orders of men or women, except insofar as financial transactions have taken place between such organizations and the Chancery Office. These organizations may or may not be separate corporations under civil law; however, each is an operating entity distinct from the Chancery Office, maintains separate accounts, carries on its own services and programs, and is expected to report annually to its respective constituency.

# **Operations**

The Chancery Office has prepared the statement of activities in all material respects as provided in the AICPA Audit and Accounting Guide for Not-for-Profit Organizations.

The Chancery Office accounting balances reported as operations in the statement of financial position include the following:

- Program Services
- Management and General

## Cash and Cash Equivalents

Cash and cash equivalents include all monies in banks and highly liquid investments with maturity dates of less than three months. The carrying value of cash and cash equivalents approximates fair value because of the short maturities of those financial instruments.

Cash and cash equivalents bank balances of \$2,834,700 from a total of \$3,334,700 were uninsured as of June 30, 2021.

## **Contributions**

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Unconditional promises to give are recorded as receivables when the commitment is received, and allowances are provided for amounts estimated to be uncollectible. Unconditional promises to give that are expected to be collected within one year are recorded at net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of their estimated future cash flows. Conditional promises to give are not included as support until the conditions are substantially met.

## Land, Buildings, and Equipment

Acquisition of property and equipment in excess of \$5,000 is capitalized. Land, buildings, and equipment are recorded at cost or at fair market value at date of gift. Depreciation of buildings and equipment is provided over the estimated useful lives of the respective assets (3 to 30 years) on a straight-line basis. Depreciation expense for the years ended June 30, 2021 was \$109,860.

## **Functional Allocation of Expenses**

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

# **Contributed Services**

Contributed services are reflected in the financial statements at the fair value of the services received. The contributions of services are recognized if the services received (a) create or enhance nonfinancial assets or (b) require specialized skills and are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation.

A number of volunteers have donated their time to the Chancery Office's programs, fund-raising, and management. No amounts have been recorded in the financial statements for such donated services.

# **Commitments and Contingencies**

Liabilities for loss contingencies arising from claims, assessments, litigation, fines and penalties, and other sources are recorded when it is probable that a liability has been incurred and the amount can be reasonably estimated.

## **Income Taxes**

The Chancery Office is exempt from federal income tax under provisions of Section 501(c)(3) of the Internal Revenue Code. However, the Chancery Office is subject to tax under Section 511(a) to the extent it has unrelated business taxable income. The Chancery Office had no material unrelated business taxable income during the fiscal year 2021.

## **Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### Investments

The Chancery has adopted SFAS No. 124, Accounting for Certain Investments Held by Not-for-Profit Organizations. Under SFAS No. 124, investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair value in the statement of financial position. Unrealized gains and losses are included in the change in net assets. Investment income and gains restricted by a donor are reported as increases in net assets with donor restrictions if the restrictions are met (either by passage of time or by use) in the reporting period in which the income and gain are recognized.

## **Designations**

The Chancery has self-imposed designations that sets aside funds for purposes as disclosed.

## **NOTE 2 - ACCOUNTS RECEIVABLE**

Accounts Receivable as of June 30, 2021 consisted of the following:

	06/30/2021	
Parishes Insurance	\$	407,052
Parish Assessments		642,026
San Agustin Cathedral		4,000,000
Other		927,383
	\$	5,976,461

Management believes these receivables are collectible as of June 30, 2021.

## **NOTE 3 - INVESTMENTS**

Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at fair value in the statement of financial position. Donated marketable securities are recorded at market value on the date of donation. Unrealized gains and losses are included in the statement of activities.

	06/30/2021	
Exchange Traded Products	\$	3,888,474
Equities		160,856
Fixed Income		492,584
Mutual Funds		1,720,394
Other		4,328,228
	\$	10,590,536

Investments are stated at market value and consist of the following as of June 30, 2021:

The investments are managed and held by independent banks and capital management firms. Investment income for the year ended June 30, 2021 is comprised of the following:

	0	6/30/2021
Interest Income	\$	241,743
Unrealized and realized gains/(losses)		1,164,518
	\$	1,406,261

## **Designated Cash and Investments**

As noted in Note 7, the Chancery Office also received cash and income used to set up the following funds: Infirmed Priest Fund, Poor Parishes, Catholic Umbrella Pool and School Endowment. These account balances have been listed as designated cash in the accompanying statement of financial position as of June 30, 2021 as follows:

<u>D</u>	esignate	ignated Cash and Investments	
		06/30/2021	
Cash and Cash Equivalents			
Infirmed Priest Fund	\$	153,053	
Poor Parishes		129,339	
Catholic Umbrella Pool		270,501	
School Endowment		151,359	
Total Designated Cash and Cash Equiva	alen	704,252	
Investments			
Catholic Umbrella Pool		271,612	
Chancery		10,318,924	
Total Designated Investments		10,590,536	
Total Designated Cash and Investments	\$	11,294,788	
		•	

# **NOTE 4 - LAND, BUILDINGS AND EQUIPMENT**

At June 30, 2021 land, buildings and equipment consisted of the following:

	06/30/2021	
Land	\$	455,639
Buildings		4,439,899
Equipment		403,454
Automobiles		173,058
	\$	5,472,050
Less accumulated depreciation		(2,866,491)
	\$	2,605,559

There were no additions or deletions during the year.

# **NOTE 5 - DEFERRED REVENUES**

The Catholic Sharing Appeal campaign year runs from February 1st through January 31st, which is different than the Chancery Office's June 30th fiscal year end. Thus, pledges collected from February 1st through June 30th are not considered earned and are therefore deferred and recognized the following fiscal year.

During the year, the Chancery Office received several grants from the Kennedy Memorial Foundation. As of June 30, 2021, they had not met the requirements to recognize the income as being earned. Deferred revenues consisted of the following as of June 30, 2021:

	06/30/2021	
Catholic Sharing Appeal	\$	258,717
Kenedy Grants		16,050
Second Collection Deposits		171,539
Other		605,154
	\$	1,051,460

# **NOTE 6 - RELATED PARTY TRANSACTIONS**

The organization engages in various transactions with entities that share a common governing board. Such transactions include amounts due from the related parties and due to the related parties.

The following list includes such transactions as of June 30,2021:

	06/30/2021		
Related Accounts Recivables			
Deposit and Loan Fund	\$	22,000	
Catholic Charities		2,919	
San Agustin Cathedral		4,000,000	
Parish Assessments		1,128,143	
Total Due from Diocese	\$	5,153,062	
Related Due to Others			
Deposit and Loan Fund	\$	206,697	
San Agustin Restoration		17,179	
Total Due to Diocese	\$	223,876	

#### **NOTE 7 - DESIGNATIONS ON NET ASSETS**

At June 30, 2021, net assets consisted of the following:

	06/30/2021		
Designated Net Assets			
Infirmed Priests	\$	153,053	
Poor Parishes		129,339	
Catholic Umbrella Pool		460,039	
School Endowment		151,357	
Chancery		9,537,435	
Total Designated Net Assets	\$	10,431,223	
Undesignated Net Assets		8,075,350	
Total Net Assets	\$	18,506,573	

#### **NOTE 8 - EMPLOYEE BENEFITS**

Employees of the Chancery Office are provided with health, dental, and life insurance. Employees contributed \$96.98 per month from July 2020 through June 2021 toward the total premium. Employees of the Chancery Office working a minimum of twenty hours a week who complete one year of service are eligible to participate in the Chancery Office defined contribution 403(b) plan (the "Plan"). Under the terms of the Plan, the Chancery Office makes biweekly contributions to the Plan's trustee based on 3% percent of gross annual salary. Employees are fully vested in employer's contributions on the 5th year of service and may make voluntary tax-deferred contributions up to limits specified by federal income tax regulations. All contributions into the Plan are credited to individual accounts maintained by the Plan's trustee for each participating employee. The total contributions attributable to the Chancery Office for the year ended June 30, 2021 were \$11,108.

## **NOTE 9 - CONCENTRATIONS**

Of the total revenues and support received for the fiscal year ended June 30, 2021, 14% came from Catholic Sharing Appeal, 23% came from Diocesan assessments to parishes and 37% came from grant income.

## **NOTE 10 - DIOCESE OF CORPUS CHRISTI CHANCERY**

The Diocese of Laredo received quarterly and annual payments from the Dioceses of Corpus Christi as part of the division of assets by the Holy See upon erection of the Dioceses of Laredo on August 9, 2000. These payments represent 40% of the amounts from royalties received by the Diocese pf Corpus Christi as an income beneficiary of the Kenedy Memorial Foundation and the John G. Kenedy Trust.

In June 2010, the Dioceses of Laredo and Corpus Christi completed an arbitration process under the procedures of the United States Conference of Catholic Bishops ("USCCB"). The Committee of Canonical Affairs and Church Governance of the USCCB presided over the arbitration hearing which resulted in a Memorandum of Settlement and Request for the Final Division of Goods ("settlement") being signed both Bishops on June 10, 2010. The Settlement was subsequently forwarded to the Holy See, with the Holy See granting approval of the Settlement in August 2010. As part of the terms of the agreement, the Diocese of Corpus Christi paid the Diocese of Laredo \$10,040,096 as final settlement of the division of goods between the two dioceses.

The funds received by the Diocese of Laredo from the Diocese of Corpus Christi and any interest earning from these funds are designated by the Chancery and as of June 30, 2021 has a balance of \$9,537,435.

#### **NOTE 11 – UNDERFUNDED PRIEST PENSION PLAN**

An actuarial valuation report for the Diocese of Laredo Priest Pension Plan, a defined benefit pension plan, was prepared as of July 1, 2020. The actuarial valuation report reflects an underfunded accrued liability as of July 1, 2020 of \$967,931, calculated as follows:

Actuarial Present Value of Accumulated Plan Benefits as of July 1, 2020	\$ 1,900,515
Less: Market Value of Assets as of July 1, 2020	(863,907)
Underfunded Priest Pension Plan as of July 1, 2020	\$ 1,036,608

Due to the cost of actuarial valuations, the Diocese has a policy of obtaining actuarial valuations every three years.