

Our Lady of Guadalupe Catholic Church
Quinceanera and Sweet 16 Checklist

- Quinceaneras and Sweet 16 celebrations must be registered at least 6 months in advance through the Parish Office.
- Must have documentation of Sacraments, Baptism, Holy Communion, and Confirmation (if applicable).
- Must be enrolled in Confirmation Program (if applicable).
- Both Celebrant and Parents must attend Sunday mass on a regular basis.
- Two sessions of talks will be required for all who will be involved in the Quinceanera or the Sweet 16. This includes Celebrant, Parents, Damas, Escorts, and Padrinos. Schedule for talks will be announced, the celebrant will be notified of in advance, talks will be about one hour.
- Celebrant must attend retreats when offered here at Our Lady of Guadalupe (Lent, Advent and Confirmation).
- Celebrant must write a prayer to Jesus and the Blessed Virgin Mary in their own words, prayer must be typed and have on hand by rehearsal date. Sample is included in package for reference.
- Must sign Form of Commitment along with Parents.

Father Evencio Herrera, ofm

Patricia Flores

Date _____

Date _____

Liturgical Preparation
Quince Anos Celebration

Name _____

Address _____

Phone Number _____

Email _____

Parent's Name _____

Godparents' Name _____

Names of Damas & Escorts

Celebrant:	Escort:
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

The Celebration will be on _____ at _____ pm

at _____.

Blessing of the Gifts

Required:

The Bible is to nourish her faith and to serve as a reminder of the importance of prayer, the Bible is a crucial spiritual tool which she will need throughout her adult life.

The Rosary is not only beautiful and delicate, but an inspiring way to assist the Quinceañera with her prayers. It symbolizes the example of Mary for the young lady to live by, so that she may one day reach oneness with Him in Heaven.

The Crucifix symbolizes her Catholic faith, that Jesus is our God and by his holy cross has redeemed us.

Flowers (Roses), symbolize that the “Quinceañera” will do good, beautiful and wonderful deed in her community. The flowers also represent that she will do her best, to be a good example and to be more responsible. She will offer these flowers to God and to His Blessed Mother, after the final blessing.

Optional:

The Earrings are a reminder to always her to keep her ears tuned to the word of God.

The Ring represents grace as well as a girl’s bond to God, her family, and her community.

The Watch symbolizes the time used to do God’s will and remind us that life on this earth is temporary and will pass away.

The Bracelet being a continuous circle, is a wonderful reminder of God’s unending love for her. It also symbolizes being part of the church community.

The Kneeling Cushion symbolizes her kneeling before God when praying with pity and respect.

****Padrinos** for these gifts must be in a state of grace, meaning that they are able to confess and to receive the Holy Eucharist.

Mass Preparation

(Must have filled out by Session I)

Opening Hymn _____

Lord, have mercy _____ sung or _____ recited

Gloria _____ sung or _____ recited

First Reading: _____

First Reader: _____

Responsorial Psalm: _____

Cantor: _____

Gospel Acclamation: _____

Gospel: _____

Prayers to Faithful Reader: _____

Presenters for Bread and Wine: _____

Offertory Song: _____

Holy, Holy, Holy _____ sung or _____ recited

Our Father _____ sung or _____ recited

Who will receive the Sign of Peace from the Quinceañera?

Lamb of God _____sung or _____recited

Who will be Extraordinary Ministers of the Eucharist?

Communion Song: _____

What gifts will be presented at the time of the blessing after communion?

Will there be a song at presentation at Mary's altar? If yes, indicate _____

Recessional Song: _____

Will there be a song leader? If yes, indicate _____

Musicians _____

Our Lady of Guadalupe Catholic Church
Quinceanera and Sweet 16
Information and Guidelines

The world was blessed when God created you, the church was blessed your parents presented you for Baptism, and now Our Lady of Guadalupe Parish is blessed as you present yourself to God on the day of your Quinceanera. The Quinceanera is a valuable part in our Catholic faith, it not only joins the youth and adults but the entire parish in calling all of us to renew our commitment to God and to the church.

This beautiful celebration is a renewal of our Baptism promises and should be a time of giving thanks to God for the gift of life, family and community.

Pre-requisites

The celebrant and her family should be registered parishioners of Our Lady of Guadalupe at the time of requesting a celebration.

Guidelines

1. The celebrant must have received the sacraments of Baptism, Reconciliation, and Holy Communion before the ceremony. The celebrant must be enrolled/ or attending confirmation class.
2. Must provide copies of documents of sacraments {Baptism and Holy Communion}.
3. Both Celebrant and Parents/ Guardians must attend Sunday mass on a regular basis at Our Lady of Guadalupe or its Missions. If attending a different church, a church bulletin for that church must be signed by the Priest and presented with paperwork.

4. The celebrant must complete community service hours by attending parish events and retreats. Retreats must be attended by both parents and celebrant.
5. Since your Quinceanera is a religious event, all the musical selections are to be of religious nature. It is your responsibility to book and pay for musicians.
6. Photography and videographer are allowed; however, they must be respectful to the church and not interfere with the flow of the ceremony.

Gifts, Padrinos, Damas and Escorts

1. Damas and Escorts must be actively involved in church activities, they are to be practicing Catholics and they must be able to participate in the sacrament of reconciliation.
2. All participants involved must attend confessions and rehearsal for at least one hour.
3. Typically, the Padrinos for the gifts are chosen as being a stable couple who are married through the catholic church, who will ideally serve as mentors for the young lady in both life and in the church as she journeys on her spiritual path.
4. See list for gifts.

Mass Celebration

1. Formal dress or Sunday best attire, this also applies to the Damas (shoulders must be covered by the dress or a shawl must be worn, no exceptions).
2. Must have gone to confession prior to mass to receive communion.

3. Must have at least three lectors for first reading, responsorial psalm, and prayer to the faithful. You will also need two to four persons for collections.
4. Church decorations:
 - a. Bows for pews must have a plastic hook, no tape.
 - b. At least two small arrangements or one large arrangement for the altar.
5. Please have everyone arrive at the church at least 30 minutes before celebration is to start. You will have 30 minutes after mass to take pictures. Remember there is mass at 6:00 pm therefore it is important to begin and end on time.
6. No food, chewing gum or drinks are allowed in church.
7. All cellphones or other devices must be turned off.

Procession into the church

Padrinos

Escorts

Damas

Quinceanera with Parents/Guardians

1. The first pew is reserved for the parents/guardians and grandparents.
2. Second pew is reserved for the Padrinos.
3. Third pew is reserved for the Damas and Escorts.

* *seating arrangements may change.

First Reading

A Reading from the Book of Jeremiah (1:4-10)

The word of the Lord came to me saying:

Before I formed you in the womb, I knew you;

Before you were born, I dedicated you;

A prophet to the nations, I appointed you.

“Ah, LORD GOD!” I said,

“I know not how to speak, I am too young.”

Say not, “I am too young,”

To whomever I send you, you shall go;

Whatever I command you, you shall speak.

Have no fear before them,

Because I am with you to deliver you, says the LORD.

Then the Lord extended his hand and touched my mouth.

Saying, See I place my words in your mouth!

This day I set you over nations and over kingdoms.

To root up and to tear down,

To destroy and to demolish,

To build and to plant.

The Word of the Lord.

Thanks be to God.

Responsorial Psalm

Psalm 71: 1-6, 15:17

I will sing of your Salvation

In you, Lord, I take refuge;
Let me never be put to shame,
In your justice rescue me and deliver me;
Incline your ear to me and save me.

I will sing of your Salvation

Be my rock of refuge,
A stronghold to give me safety,
For you are my rock and my fortress,
My God, rescue me from the hand of the wicked.

I will sing of your Salvation

You are my hope, Lord;
My trust, O God from my youth,
On you I depend from birth;
From my mother's womb you are my strength.

I will sing of your Salvation

My mouth shall proclaim your just deeds,
I will speak of the mighty works of the Lord;
God, you have taught me from my youth;
To this day I proclaim your wondrous deeds.

I will sing of your Salvation

Gospel

Homily

Renew Baptism promises

Quinceanera

I also dedicate myself to you, Mary Mother of Jesus; you who were so close to him, are my model of faith. From you, may I continually learn what it is to be a woman and a Christian. Help me to hear the Word of God as you did, to keep it in my heart, and to live it in unselfish service. **Amen**

(A hymn to Mary may be sung)

Blessing of the Gifts

+Bless, O Lord, this Bible, rosary, cross, medal, etc., which we bless in your name; may it be a source of joy for (name) on her pilgrimage to you. Through Christ our Lord. Amen

Prayer of the Faithful

Father with (name), on this celebration of her 15th birthday, we offer you our sincere prayers:

1. For Francis, our Pope, and James Tamayo, our Bishop, that their pastoral love and concern for all may be reflected in our concern and ministry to one another.

Lord hear our prayers

2. For the Church, the people of God, that we may not forget that we are all pilgrims, and not be caught up in the material things of our consumer society.

Lord hear our prayers

3. For all our brothers and sister who in poverty, hunger and oppression cannot celebrate as we celebrate today, that they may not lose hope.

Lord hear our prayers

4. For (name), who is celebrating her 15th birthday here before you, that she may continue to grow in grace and love.

Lord hear our prayers

5. For her parents, that you will bless them for all the sacrifices and loving care that have given their daughter.

Lord hear our prayers

6. For her friends and relatives, who stand with her, that they may be blessed for the strength, love and friendship they have shown.

Lord hear our prayers

Prayer to Jesus Christ (sample)

Lord my God, I offer you my youth,
This treasure that I possess and value.

Guide my path, my thoughts and my actions,
So that I will never separate from you.

Grant me the grace to understand and live your commandments in Each new
day of my life.

Grant me profoundly that capacity to accept the immense love that you have for
me, in each moment of my life.

Let me demonstrate the love I have for you by loving the persons that you
placed in my life, my parents, my brother and sister, my god parents, my
grandparents, my aunts and uncles, my cousins, and all the families and friends
that surround me.

Thank you, God, for all the beautiful years you have given me. Today I ask for
your special blessing while I celebrate my 15th (16th) birthday. **AMEN**

Prayer to the Virgin Mary (sample)

O Mary, my mother, I present my offerings and my life to the Lord. Be my
model of a valiant woman, my strength and my guide. You have the power to
change hearts; take my heart then and make me a worthy daughter of yours.
AMEN