



The Catholic Diocese of *Victoria in Texas*

Chief Financial Officer

The Diocese of Victoria (DOV) in Texas is looking for a Chief Financial Officer (CFO). The CFO is an ecclesiastical office mandated by the Code of Canon Law and as such is responsible for the overall financial management of the diocese in consultation with the Bishop or his designee. The CFO also serves as the Business Manager of the diocese.

The CFO oversees all financial and related functions including budgeting, accounting, investments, risk management, benefit, property, and casualty insurance programs, real estate (acquisition, disposal, and maintenance), facilities and information systems, development and stewardship. Currently, all office directors at the diocesan level report to the CFO with the exception of the Emmaus Counseling Center.

The CFO serves on the following consultative boards:

- Benefits and salary
- Casualty and Liability
- Building
- Finance
- Pension

The CFO is a voting member of the aforementioned boards with the exception of the Finance and Pension boards.

The successful candidate will work with the current CFO until his retirement on December 31, 2017. Upon the current CFO's retirement, the successful candidate will be appointed as the CFO for a five (5) year term. The appointment is made by the bishop after consultation with the finance board and the college of consultors.

Qualifications:

- Must be a practicing Catholic and in good standing with the Church
- Must have at least ten (10) years of related professional experience and a currently licensed CPA
- Proficiency and knowledge in Microsoft Office applications
- Knowledge of, or experience in not-for-profit industry is a plus
- Ability to converse in Spanish is a plus
- Must have excellent verbal and written communication skills who can relate to people at all levels of an organization

How to Apply:

Interested applicants should submit their completed DOV Employment Application found at www.victoriadiocese.org with references and résumé to the Office of Human Resources at: P.O. Box 4070, Victoria, TX 77903-4070 or emailed to Melissa Salinas at msalinas@victoriadiocese.org. **The deadline to apply is June 30, 2017.**